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## Flat File Examples

### ➤ General

**Reportable Products:** are any products identified by the BOE. These products are identical to the Internal Revenue Service's reportable products.

**Vessel/Pipeline Operator:** Vessel and pipeline operators (carriers) are required to report to the State of California all movements of reportable products. Carriers are required to report the origin and destination of each movement. Please see Appendix A, Product Codes – Terminal and Vessel/Pipeline Operator Reports, for valid product codes.

**Terminal Operator:** Terminal Operators are required to report all receipts and disbursements of reportable products into and out of a terminal. In addition, for each disbursement, the terminal operator is required to report by position holder the destination of reportable products as identified on the terminal bill-of-lading or other terminal generated shipping document. Terminal Operators also must report the ending physical inventory for each reportable product held in terminal storage. Please see Appendix A, Product Codes – Terminal and Vessel/Pipeline Operator Reports, for valid product codes.

**Supplier of Motor Vehicle Fuel and Supplier of Diesel Fuel** (*separate licenses and returns are required*): Suppliers of Motor Vehicle Fuel and Diesel Fuel are required to report each removal of reportable product from a terminal rack, along with each import of product either above or below the terminal rack, and the blending of nontaxable products with a tax-paid fuel product. Please see Appendix A, Product Codes – Supplier of Motor Vehicle Fuel Tax Return, for valid Motor Vehicle Fuel product codes and Product Codes – Supplier of Diesel Fuel Tax Return, for valid Diesel Fuel product codes.

**Exempt Bus Operator:** Diesel Exempt Bus Operators are required to report receipts (purchases) of ex-tax diesel fuel and fuel used in exempt and non-exempt bus operations using tax form descriptors. Please see Chapter 11, Flat File Formatting, for details.

**Diesel Fuel Ultimate Vendor:** Ultimate Vendors filing weekly claims for refund (Diesel Fuel Tax Claim For Refund – Sales To Ultimate Purchasers) electronically must also file the monthly claim for refund (Diesel Fuel Ultimate Vendor Report/Claim For Refund) electronically. Ultimate Vendors are required to report all fuel receipts and all fuel use, exports, or sales.

**Claim For Refund on Nontaxable Sales and Exports of Diesel Fuel:** Claimants are required to report all fuel receipts, fuel use, exports, and exempt sales. Please see Chapter 11, Flat File Formatting, for details.

**Diesel Fuel Claim For Refund on Nontaxable Uses:** Claimants are required to report all fuel receipts, fuel sales, and nontaxable uses of diesel fuel using tax form descriptors. Please see Chapter 11, Flat File Formatting, for details.

### ➤ Introduction to Examples

The following twenty examples are designed to illustrate the electronic filing of tax returns and reports by Electronic Participants for the month of August 2007. Each electronic example is followed by its paper equivalent illustrating how the paper information is translated into the BOE's Flat File format. Please note: *the example forms may not match the actual return and report forms currently in use by the BOE, but are substantially equivalent to the actual forms.* These examples illustrate the typical transactions that occur within the fuel distribution system and are intended to assist the Electronic Participant in understanding how the paper information is converted into an electronic format.

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